



GORING-ON-THAMES PARISH COUNCIL

Notice of a Meeting of the Staffing Committee of the Goring-on-Thames Parish Council

Thursday 17th September at 3pm at The Old School, Station Road, Goring

All Councillors who are members of the committee are summoned to attend the meeting.
Members of the public and press are invited to attend all meetings of the council and its committees.
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

- 1. To receive apologies for absence (LGA 1972 s85(1))**
- 2. Declarations of Interests [LA 2011 s31]**
 - 2.1. To consider requests for Dispensations [LA 2011 s33]
- 3. To approve the minutes from previous meetings**
 - 3.1. Meeting held on 9th July 2026
- 4. To confirm the time and date of the next scheduled meeting: 2pm, Thursday 8th October 2026**
- 5. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they will be instructed to withdraw. By reason of confidential business relating to employment.**

Confidential Papers
- 6. To approve actions from the following:**
 - 6.1. Assistant Facilities Manager sick leave absence
 - 6.2. Consider options for temporary cover for Assistant Facilities manager
 - 6.3. Staff Appraisals and Quarterly Informal Reviews: update on preparations, dates, and details of who will conduct each appraisal.
 - 6.4. Draft Contract for Deputy Clerk and advertising post - update
 - 6.5. Consider potential for a Communications / Community Engagement Officer
 - 6.6. Staffing records storage
 - 6.7. Maximising Value from WorkNest.
 - 6.8. Clerk Contract